Industry Engagement Policy

At RGIT we recognise that engagement with industry representatives is critically important to developing training and assessment strategies and resources that accurately reflect the needs of industry and the expectation of employees. We will apply a number of ways to seek industry feedback on the appropriateness of training and assessment strategies and resources. These include:

Industry engagement workshop: Industry engagement workshops are opportunities to invite employers and other industry representatives to a workshop where training and assessment strategies are presented and discussed. We will also use these opportunities to review a number of resources which typify the intent of the delivery and assessment methods. The outcomes of these opportunities are to be recorded in the form of minutes to enable actions to occur and as a point of reference for future activities. Identified opportunities for improvement are to be recorded using the RGIT Continuous Improvement Report.

Employer/work placement survey: Employer surveys are part of the AQTF Quality Indicator Resources discussed earlier in this section. These survey tools collect quantitative data on the employer’s observations of training quality, the work readiness of employees and training conditions. The results from surveys are entered into and collated using the Quality indicator data register. This platform also provides reporting on performance using a pre-determined scale of performance indicators. This reporting is very useful to the RGIT Continuous Improvement process.

Direct industry engagement: We will also undertake direct industry engagement. This involves phone interviews with employers whom are industry specialist. It will usually involve an interview and a joint review of a resource with the employer. This may be undertaken by our trainers, assessors or management representatives. The outcomes of direct engagement are to be recorded on the Industry Engagement Record (TAS). This form records actions to be taken by us as a result of direct engagement and acts as a point of reference for future activities and quality compliance. Identified opportunities for improvement are to be recorded using the RGIT Continuous Improvement Report.

Industry Evidence Reports: Where industry representatives are engaged to contribute toward assessment evidence, RGIT will use a standard approach to collect this evidence. We place a high value on the assessment evidence that is gathered by supervisors or employers in the workplace. This evidence is usually very current and valid and contributes to the assessment decisions made by a qualified assessor. We do not however advocate the use of industry evidence (also referred to as third party evidence) as a substitute for the gathering of direct evidence by an assessor.

In addition to this, during the development of assessment tools, assessors are to ensure that the observation criteria used in industry evidence reports is wholly task orientated. These observation criteria should reflect the tasks that the supervisor would expect to issue to an employee and monitor during normal workplace duties. The industry evidence report is not to contain assessment criteria drawn from an industry training package as these assessment criteria are suitable only for trained and qualified assessors.