

# Student Credit Transfer Application Form

## A. STUDENT / COURSE DETAILS

Student ID:	Course Code:
Name:	USI No:
Course:	
Contact Phone:	Email:

## B. PREVIOUS COURSE DETAILS

Name of the Institute/Provider:	
Course Code & Name:	
Date of Commencement:	Date of Completion (if completed):

## C. UNITS TO BE CREDIT TRANSFERED

Please tick () below the units you're applying for the grant of credit transfer. Credit transfer will be granted to those units where students have demonstrated a particular competence by successfully completing a unit or units at another RTO, provided the Code and Title of the units are identical. Credit will be granted in accordance with the Credit Transfer Policy.

**Please attach all original or certified documentation such as Statement of Results or Official Transcripts with this application.**

Unit Code	Unit Name	Grade Achieved

# Student Credit Transfer Application Form

Unit Code	Unit Name	Grade Achieved

- I declare that the information & documentation given is true and accurate to the best of my knowledge and I have not willfully suppressed any information.
- I understand that if there are any changes to the information provided by me in this form, I would notify RGIT Australia immediately and in the event that I fail to do so, I may be liable for any additional costs incurred.

Office Use Only		
Received by _____	Signature _____	Date _____
<input type="checkbox"/> Documents verified	<input type="checkbox"/> Processed. Date _____	<input type="checkbox"/> Pending
<input type="checkbox"/> Others _____	<input type="checkbox"/> Contact sheet updated	